



Newberg Dundee Public Schools

Board Agenda

June 11, 2024

Executive Session 5:00 pm
followed by Regular Session

Board Meeting – Agenda

I.	Call to Order	Nancy Woodward
II.	Flag Salute	Trevor Dehart
III.	Recess to Executive Session as per: <ul style="list-style-type: none"> • ORS 192.660 (2)(b): To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. • ORS 192.660 (2)(e): To conduct deliberations with persons designated by the governing body to negotiate real property transactions. • ORS 192.660 (2)(f) To consider records exempt by law from public inspection. • ORS 192.660 (2)(h): To consult with legal counsel regarding the legal rights and duties of the public body with regard to current litigation or likely to be filed. • ORS 192.660 (2)(i): To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. 	Nancy Woodward
IV.	Review Agenda: Additions and/or Deletions	Nancy Woodward
V.	Consent Agenda: <ul style="list-style-type: none"> • New hires & resignations • Board Minutes – 5.14.24, 5.20.24, 5.30.24, 6.3.24 • Donation(s): <ul style="list-style-type: none"> ○ OSEA- \$400 (and over 100 books) to create a library in LRC 	Nancy Woodward
VI.	Public Forum: Individuals who are onsite: During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.	
VII.	Reports, Presentations and Discussion Items: <ul style="list-style-type: none"> • Student Representatives 24/25 (7) • Board of Directors Open Position – Zone 5 (3) • Principal Presentations: <ul style="list-style-type: none"> ○ NHS ○ CVMS • Japan Delegates • Policy BK – Board Evaluation • Newberg Enterprise Zone 	Nancy Woodward Nancy Woodward Tami Erion Andy DeBois Andy DeBois & Donna Golden Nancy Woodward Clay Downing
VIII.	Board Action Items: <ul style="list-style-type: none"> • Approval of Newberg Enterprise Zone • Approval of National School Lunch Program – State Revenue Matching Agreement: 3614001 • Approval to Authorize a Certified Reduction in Force 	Nancy Woodward Stephen Phillips Nancy Woodward

IX.	Board, Student Representatives & Superintendent Comments	
X.	Future Agenda Items: <ul style="list-style-type: none"> • Board/Vice Chair Nominations • Swearing in Zone 5 Board Member 	
XI.	Future Board Meeting: Special Session: June 18 th , 2024 (6:00pm) Budget Hearing/Special Session: June 24 th , 2024 (5:30pm)	
	Adjourn Meeting	

PUBLIC COMMENTS - Thirty (30) minutes has been allotted for public comments, with a three (3) minute limit per person. Public comments will be processed in the order received. Name and city of residence are required for all comments. Comments may be submitted via email until 4 pm the Monday before regular session board meetings to: publiccomment@newberg.k12.or.us (If you do NOT receive a response of receipt of your public comment, please reach out to Tabitha at 503.554.5041). Those submitted via email will be read by a board member or Superintendent, unless otherwise noted. We will also accept comment cards, in person, from those wishing to speak on the evening of regular session meetings. NO Public comment during Work Sessions. Executive Session is closed to the public.

[Link to June 11, 2024 Board Meeting](#) To listen to the meeting, call one of these numbers and follow the prompts: 1-253-215-8782 or 1-301-715-8592 or login via Zoom, using Meeting ID: **841 2955 7138**; Passcode: **452385**

****MEDIA & EXECUTIVE SESSION****

Representatives of the news media and designated staff shall be allowed to attend the executive session. We will hold our executive session in the superintendent's office for the duration. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session.

Media can be excluded for the following reasons:

- When the board meets with labor negotiations to discuss bargaining strategies;
- When the board meets to consider expelling a student;
- When the board discusses a student's confidential records; and
- When the board discusses litigation against the district or community college in which the reporter or the reporter's media organization is involved.



Newberg Dundee Public Schools

Board Meeting Date: June 11th, 2024

ITEM: Consent Agenda
PRESENTER: Director Woodward

ACTION

1) Personnel Recommendations:

Accept Probationary Teacher Contract: Effective July 1, 2024

Kaelyn Duval — Speech Language Pathologist
Kyler Erion — Teacher, Edwards Elementary School
Marissa Fields — Counselor, Mountain View Middle School
Jessie Jansen — School Psychologist

Accept Licensed Placement on Recall List for 2024-2025 due to Reductions In Force

Jaelyn Cloepfil — Teacher, Antonia Crater Elementary School
Emily Warner — Teacher, Mabel Rush Elementary School
Whitney Shaw — Teacher, Dundee Elementary School
Lindsay Ruhnke — Teacher, Joan Austin Elementary School
Chase Duvall — Teacher, Edwards Elementary School
Maya Wheeler — Teacher, Ewing Young Elementary School

Accept Licensed Resignation, Effective: June 17, 2024

Vicki DiStefano — Teacher, Ewing Young Elementary School
Elizabeth Thompson — Teacher, Joan Austin Elementary School

Accept Licensed Retirement , Effective: July 1, 2024

Judy Brown — Teacher, Mountain View Middle School
Ann Holstrom — Teacher, Chehalem Valley Middle School

Correction to May 14, 2024 Consent Agenda

Accept Licensed Retirement, Effective July 1, 2024
Pam Mears — Reading TOSA, Teaching and Learning

2) Approval of Board Minutes – 5.14.2024, 5.20.24, 5.30.24, 6.3.24

3) Approval of Donation(s):

- a. OSEA - \$400 (and over 100 books) to create a library in LRC.

RECOMMENDATION:

Move that the Newberg Dundee Public Schools Board of Directors approve the consent agenda, as presented.

NEWBERG DUNDEE PUBLIC SCHOOLS
Board Regular/Executive Session Meeting, May 14, 2024
In Person / Virtual via Zoom Session
DRAFT MINUTES

BOARD MEMBERS PRESENT

Renee Powell
Deb Bridges
Nancy Woodward
Sol Allen
James Wolfer
Jeremy Hayden
Trevor DeHart

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Stephen W. Phillips, Superintendent
Tabitha Renne, Board Secretary
Nathan Simper, Technology
Scott Linenberger, Deputy Superintendent
Jillian Daley, Communications
Heather Bixby, Director of Finance

OTHERS PRESENT

Student Representatives:
Patricia Seto, Fred Sutherland, Esther Muthiah

I. REGULAR SESSION CALL TO ORDER

A duly called and noticed Regular Meeting of the Board of Directors of Newberg School District 29J was called to order by Chair Nancy Woodward at 5:00 pm on Tuesday, May 14, 2024. Board members and staff were present, public attended in person and via Zoom Session.

This video session was recorded and posted on the Newberg School District website. [Board Mtg. 5.14.24 - YouTube](#)

II. FLAG SALUTE

Trevor DeHart led the Board in the Pledge of Allegiance.

III. RECESS TO EXECUTIVE SESSION as per:

- ORS 192.660 (2)(b): To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
- ORS 192.660 (2)(f) To consider records exempt by law from public inspection.
- ORS 192.660 (2)(i): To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

RETURNED FROM EXECUTIVE SESSION 6:33 pm (Begins at approx. 1:36:00 on the YouTube Video link)

IV. REVIEW AGENDA

Director Hayden asked to potentially add another committee to section VI for discussion.

V. CONSENT AGENDA: Chair Woodward (Begins at approx. 1:36:55 on the YouTube Video link)

New Hires & Resignations

Approval of Board Minutes – 4.9.24

Out of District Travel:

Coach David Craig & HS Trapshooting team – National Championship July 10-16.

Surplus:

- 2010 4100D Toro Mower
- Yale Forklift (electric) SPE-030-G36D-071 / Type E / Serial # P238525

Donation(s):

- NEF (Newberg Education Foundation) - \$650 for SBAC Incentives

- Newberg Afternoon Rotary - \$900 Catalyst Senior Awards Night and other measures to celebrate graduating seniors.
- Anonymous - \$500 for Catalyst Guitar Class

Motion: Move to approve the Consent Agenda, as presented.

Motion: Director DeHartt

2nd: Director Allen

Motion Passed: 7 Yes - 0 No

VI. PUBLIC COMMENTS (Begins at approx. 1:38:00 on the YouTube Video link)

There were three (3) Public Speakers that addressed the board, staff and community

- Susan Louthan, Rebecca Wallis, and Brandon Casey.
- We had one additional (1) public comments sent in via email.

VII. REPORTS, PRESENTATIONS AND DISCUSSION (Begins at approx. 1:50:50 on the YouTube Video link)

- Bond Update – Casey Cunningham (slide presentation)
- Principal Presentation – Dundee Elementary, Tim Wright (slide presentation)
- Principal Presentation – Ewing Young Elementary, Scott Henderson (slide presentation)
- Youth Truth Survey – Jillian Felizarta (slide presentation)
- April Expenditure/Revenue Reports – Heather Bixby
Finance Director Heather Bixby read a written statement regarding current status.
- Student Representatives 24/25
Will post openings for the coming academic year. Applications will be sent out to Catalyst & NHS students (11 & 12th grade).
- Fees for families attending outside of NDSD – Stephen Phillips
Summary of class cost per period/trimester for the 24/25 school year.
- Calendars 2025-26 – Stephen Phillips
 - Board, reviewed the 3 options
 - Academic
- Addition to Agenda:
Director Hayden opened the floor to discuss what are the specific roles and duties of the Personnel Committee. Who are they responsible to hire/evaluate beyond the Superintendent. Chair clarified that the only employee of the district the board is responsible to oversee is the Superintendent. Director Hayden wants another committee to work with the union and staff in buildings to discuss gaps and needs. Would like to sit in on labor discussions – doesn't need to be the full board. Director Hayden says he know of another district that has a liaison that does this. Exit interviews. We could discuss now or table for future. Director Allen brought up the option to hold a different board meeting at another location/building.

VIII. BOARD ACTION ITEM(S):

- **Approval of Board Calendar (Begins at approx. 3:00:00 on the YouTube Video link)**
After review of the 3 board calendar options the directors discussed options and needs.
OPTION 1: Move that the Newberg Dundee Public Schools Board of Directors approve the OPTION A Board Calendar, as presented. OR

OPTION 2: Move that the Newberg Dundee Public Schools Board of Directors approve the OPTION B Board Calendar, as presented. OR

OPTION 3: Move that the Newberg Dundee Public Schools Board of Directors approve the OPTION C Board Calendar, as presented.

Motion: Move that the Newberg Dundee Board of Directors approve the OPTION C Board Calendar, as presented.

Motion: Director Wolfer

2nd: Director DeHart

**Motion Passed: 6 Yes 0 No
1 Abstain (Director Powell)**

- **Approval of Academic Calendar (Begins at approx. 3:11:15:30 on the YouTube Video link)**
After review of the 2 Academic calendar options the directors discussed options and needs. Student Representatives gave their insight on which option made the most sense at a student level. The consensus was Option 2B.

OPTION 1: Move that the Newberg Dundee Public Schools Board of Directors approve the OPTION 2A Trimester Calendar, as presented. OR

OPTION 2: Move that the Newberg Dundee Public Schools Board of Directors approve the OPTION 2B Trimester Calendar, as presented.

Motion: Move that the Newberg Dundee Public Schools Board of Directors approve the OPTION 2B Trimester Calendar, as presented.

Motion: Director Allen

2nd: Director Wolfer

Motion Passed: 7 Yes 0 No

- **Board Statement Concerning Jewell Lawsuit**

Motion: Move that the Newberg Dundee Board of Directors adopt the statement regarding the Jewell Lawsuit, as presented.

Motion: Director DeHart

2nd: Director Wolfer

Motion Passed: 7 Yes 0 No

IX. Board, Student Representatives & Superintendent Comments (Begins at approx. 3:21:30 on the YouTube Video link)

Director Powell offered her resignation from the board effective immediately.

XII. FUTURE AGENDA ITEMS

- Principal Presentations – June 11th 2024 (Andy DeBois & Tami Erion)
- Soccer Club Presentation
- Friendsview Presentation

XIII. FUTURE BOARD MEETING:

- Regular Session: June 11th, 2024

Adjourn Meeting

Meeting adjourned at 8:36 pm

Recorded by: Tabitha Renne, Board Secretary

Approved by Board of Directors on _____

Chair Nancy Woodward

NEWBERG DUNDEE PUBLIC SCHOOLS
Special Session Meeting, May 20, 2024
In Person / Virtual via Zoom Session
DRAFT MINUTES

BOARD MEMBERS PRESENT

Deb Bridges
Sol Allen
Jeremy Hayden
Trevor DeHart

BOARD MEMBERS ABSENT

James Wolfer
Nancy Woodward

STAFF PRESENT

Dr. Stephen W. Phillips, Superintendent
Tabitha Renne, Board Secretary
Nathan Simper, Technology
Scott Linenberger, Deputy Superintendent
Heather Bixby, Director of Finance
Jillian Daley, Communications

OTHERS PRESENT

Jackie Olsen, OASBO

I. SPECIAL SESSION CALL TO ORDER

A duly called and noticed Regular Meeting of the Board of Directors of Newberg School District 29J was called to order by Vice Chair Deb Bridges at 7:01 pm on Monday, May 20, 2024. Board members and staff were present, public attended in person and via Zoom Session.

This video session was recorded and posted on the Newberg School District website. [Board Mtg. 5.20.24 - YouTube](#)

II. FLAG SALUTE

Trevor DeHart led the Board in the Pledge of Allegiance.

III. BUDGET UPDATE

Jackie Olsen with OASBO presented a budget update to the board. The current FY 23/24 ending fund balance is anticipated to be negative \$3,773,365.00. "How we got here" Data to review: Enrollment, Staffing, Revenue, Expenditures. Recommendations for Newberg Dundee Public Schools: 1. Approve a short term loan 2. Implement a hiring/spending freeze for the remainder of the year. 3.Reduce General Fund expenditures in FY23/24 by \$2,000,000. 4. Adopt a budget for FY24/25 that gives budget authority to start the year. 5. Work with the board/community to make reductions in FY24/25 of up to \$10,700,000- which will include repayment of the short term loan.

Additional Questions? Begins at approx.. 30:50 on the YouTube recording.

The slide presentation can be found on the school board website.

Adjourn Meeting

Meeting adjourned at 7:43 pm

Recorded by: Tabitha Renne, Board Secretary

Approved by Board of Directors on _____

Chair Nancy Woodward

NEWBERG DUNDEE PUBLIC SCHOOLS
Special Session w/Executive Meeting, May 30, 2024
In Person / Virtual via Zoom Session
DRAFT MINUTES

BOARD MEMBERS PRESENT

Deb Bridges
Sol Allen
Jeremy Hayden
James Wolfer

BOARD MEMBERS ABSENT

Trevor DeHart
Nancy Woodward

STAFF PRESENT

Dr. Stephen W. Phillips, Superintendent
Tabitha Renne, Board Secretary
Cristian Melara, Technology
Scott Linenberger, Deputy Superintendent

OTHERS PRESENT

I. SPECIAL SESSION CALL TO ORDER

A duly called and noticed Special Session of the Board of Directors of Newberg School District 29J was called to order by Vice Chair Deb Bridges at 5:01 pm on Thursday, May 30, 2024. Board members and staff were present, public attended in person and via Zoom Session.

This video session was recorded and posted on the Newberg School District website. [Board Mtg. 5.30.24 - YouTube](#)

II. FLAG SALUTE

James Wolfer led the Board in the Pledge of Allegiance.

III. RECESS TO EXECUTIVE SESSION as per:

ORS 192 660 (2)(f): To consider records exempt by law from public inspection.

Returned from executive session at approx. 5:55 pm

IV. REVIEW AGENDA

Additions and/or Deletions

Director Wolfer added: Retention of a Law Firm

Superintendent Phillips added: Reduction in Force Notice to NEA

V. REPORTS, PRESENTATIONS AND DISCUSSION ITEMS: Begins at approx. 1:00:30 of the YouTube video link.

- NEA/Union – Drew Gallagher

- Budget Update – Stephen Phillips

Dr. Phillips shared Elementary Enrollment Comparison sheets along with potential/current cuts needed for the upcoming 24/25 school year. This is based on a projected 4% COLA increase for certified. Additional options/revenues: Transportation, postpone curriculum adoption, No COLA for directors/admins, CET funds, close an elementary campus, 5% unappropriated ending fund balance, sports savings, 4 day school week, furlough days. Documents available on our website.

Director Bridges talked about getting a listening tour scheduled throughout the district.

Director Wolfer invited audience members to speak – several teachers/staff spoke about Joan Austin.

VI. BOARD ACTION ITEMS

Retention of a law firm-

Motion: Move that the Newberg Dundee Public Schools Board of Directors approve Deb Bridges to communicate and retain the services of attorney Kyle Abraham with Ogletree, Deakins law firm.

Motion: Director Wolfer
2nd: Director Hayden

Motion Passed: 4 Yes 0 No

Scott Linenberger clarified the ruff process/reduction in force. It is not policy to include NEA/Union leadership. Both licensed and classified would need to agree to furlough days. CBA language states notification to union leadership.

Motion: Move that the Newberg Dundee Board of Directors notify the NEA of a reduction in force due to budget constraints.

Motion: Director Wolfer

The board requested to postpone the action item of notifying the union until the other board members could be part of the process.

Motion: I move to rescind the motion on the table until Monday.

Motion: Director Wolfer
2nd: Director Allen

Motion Passed: 4 Yes 0 No

VII. FUTURE BOARD MEETING(s):

Special Work Session w/Executive Session: June 3rd, 2024 (5:00pm)

Budget Committee Meeting: June 10th, 2024 (6:00pm)

Executive & Regular Session: June 11th, 2024 (5:00pm)

Adjourn Meeting

Meeting adjourned at 7:18 pm

Recorded by: Tabitha Renne, Board Secretary

Approved by Board of Directors on _____

Chair Nancy Woodward

NEWBERG DUNDEE PUBLIC SCHOOLS
Special Session w/Executive Meeting, June 3, 2024
In Person / Virtual via Zoom Session
REVISED DRAFT MINUTES

BOARD MEMBERS PRESENT

Deb Bridges
Sol Allen
Jeremy Hayden
James Wolfer
Trevor DeHart
Nancy Woodward (via zoom)

BOARD MEMBERS ABSENT

STAFF PRESENT

Becky Brenner, Substitute Board Secretary
Cristian Melara, Technology

OTHERS PRESENT

I. SPECIAL SESSION CALL TO ORDER

A duly called and noticed Special Session of the Board of Directors of Newberg School District 29J was called to order by Vice Chair Deb Bridges at 5:01 pm on Monday, June 3, 2024. Board members and staff were present, public attended in person and via Zoom Session.

This video session was recorded and posted on the Newberg School District website. [Board Mtg. 6.3.24 - YouTube](#)

II. FLAG SALUTE

Trevor DeHart led the Board in the Pledge of Allegiance.

III. RECESS TO EXECUTIVE SESSION as per:

ORS 192 660 (2)(f): To consider records exempt by law from public inspection.

Returned from executive session at approx. 6:00 pm

IV. REVIEW AGENDA

Additions and/or Deletions
Director Wolfer added: Retention of a Law Firm
Superintendent Phillips added: Reduction in Force Notice to NEA

V. REPORTS, PRESENTATIONS AND DISCUSSION ITEMS: Begins at approx. 1:06:00 of the YouTube video link.

- NEA/Union – Drew Gallagher
- OSEA/Union – Jen Esmond

VI. BOARD ACTION ITEMS

Delegation of Spending Authority

Motion: Move that the Newberg Dundee Public Schools Board of Directors delegate spending authority to Jackie Olsen, Executive Director Oregon ASBO, as presented.

Motion: Director Wolfer
2nd: Director DeHart

Motion Passed: 7 Yes 0 No

Suspension of Policy DBDB

Motion: Move that the Newberg Dundee Board of Directors suspend Board Policy DBDB, Reserves and Unappropriated Fund Balance, through June 2025.

Motion: Director Allen
2nd: Director Wolfer

Motion Passed: 6 Yes 1 No (Hayden)

VII. FUTURE BOARD MEETING(s):

Special Work Session w/Executive Session: June 3rd, 2024 (5:00pm)

Budget Committee Meeting: June 10th, 2024 (6:00pm)

Executive & Regular Session: June 11th, 2024 (5:00pm)

Adjourn Meeting

Meeting adjourned at 6:49 pm

Recorded by: Tabitha Renne, Board Secretary

Approved by Board of Directors on _____

Chair Nancy Woodward

Newberg School District 29J

Code: BCBA
Adopted: 7/25/17
Revised/Readopted: 12/09/19
Orig. Code: BCBA

Student Representatives to the School Board

The Board has provided for a formalized ongoing method of communication with district students by establishing a position of student representative to the Board.

Student representatives shall receive notice of meetings, the agenda and the appropriate agenda materials; be provided a place at the Board table; and shall have the same privileges of discussion as apply to Board members. Student representatives shall not be voting members of the Board.

Role and Responsibility of the Student Board Representative

Student Representatives will serve on the Board in an advisory capacity. Their responsibilities include:

1. Attend meetings of the Board;
2. Read the Board packet prior to the meeting and be prepared to discuss agenda items;
3. Elicit input from students regarding Board agenda items;
4. Meet with the superintendent and Board secretary as needed;
5. Express to the Board their views and the views of students on issues;
6. Maintain confidentiality;
7. Serve as liaison to keep channels of communication open between the Board and students

While student representatives are not voting members, the Board chair may ask for opinions from time to time.

8. Student representatives will not participate in matters brought before the Board that require Executive Sessions. Students will not raise concerns related to confidentiality of student or school personnel during regular session. Student representatives may be asked to serve on Board committees and/or task forces when appropriate.

Selection and Length of Term

Up to three (3) student representatives to the Board may apply to and be selected to serve by the Board.

The selection of student representatives to the Board shall be conducted under procedures established by the Board. Selected students may begin service on the Board during July of their selection or as soon thereafter as possible.

Student representatives to the board shall serve a one year term from July 1- June 30. Should the position of a student representative to the Board become vacant prior to January 1st, the Board may appoint a replacement who will serve until the end of the school year.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

Newberg School District 29J
Board of Directors
For June 11 Board Meeting
Interview Questions
Board Zone 5 Position

1. Why do you want to serve on the Newberg-Dundee School Board of Directors?
2. What is the role of a school board?
3. What do you think are the most pertinent issues facing the Newberg-Dundee School District?
4. What do you hope to accomplish as a member of the Newberg-Dundee School Board of Directors?
5. Do you have any special interests related to schools?
6. What special attributes, talents and abilities will you bring to the school board?
7. Do you have a priority concern regarding the District that has not been discussed this evening?
8. Do you have questions or concerns about the work of the school board?
9. Once appointed, you would have to run for the position at the next school board election time, and there may be competition. Are you interested in officially running for the position in Spring 2025?
10. The school board meets the second Tuesday evening once a month plus on other designated dates. Occasionally there are extra meetings and/or committee meetings at other times. Also, there are opportunities to attend school events both days and evenings. What challenges do you anticipate in meeting this time commitment?

Additional Questions:

1. Do you currently have children in the Newberg-Dundee School District? Do you have children who previously attended or graduated from Newberg High School?
2. Have you read our board policies, especially the section on board governance? Are you able to commit to working within the policies of the Board if appointed?



Newberg School District 29J
BOARD OF DIRECTORS APPLICATION
 714 E. 6th Street
 Newberg, Oregon 97142
 503-554-5041

Name: Aubrey Case Nichols
 Zone Resident since: August 2022
 Address: 113 E 5th St Home Phone #: 503-887-5375
 Place of Employment: Newberg Downtown Coalition
 Work Phone #: 503-887-5375 E-Mail: aubreynichols@gmail.com

Number of Children Currently Attending District Schools: 2
 Number of Children Who Graduated from Newberg High School: 0

Education

Please list all schools attended, degrees or diplomas earned.

High School or GED	Jesuit High School	Date Received: 2005_____
Associate's Degree	_____	Date Received: _____
Bachelor's Degree	Oregon State University, BA, Spanish, Public Health	Date Received: 2009_____
Master's Degree	Pacific University, Master of Arts, Teaching	Date Received: 2010_____
Doctorate Degree	_____	Date Received: _____

Other education not listed above:

Experience and Training (Please check the area(s) in which you have experience or training:

X Administration	_____ Financial Management	___ Labor Relations
___ Human Resources	_____ Property Management	___ Legal
X Teaching	__X__ Data and Research	X General Business
__X__ Other (Please explain)_____		

Community Involvement

Parent Group Member (School): Edwards Volunteer Organization

Years: 5 Office held, if any: President 2023-2024, Secretary 2022-2023

Advisory Group Service:

Community Involvement and Associations: Newberg Downtown Coalition, Chehalem Valley Rotary, Chehalem Valley Leadership Cohort 2024

Other: _____

Related Experience and Information

1. What do you see as your greatest possible contribution(s) to the Newberg School District Board of Directors?

As a licensed educator, I can offer the perspective of current educators. I am deeply aware of the challenges that educators face day-to-day, as well as the challenges facing our students. As the current president of EVO, I work closely with the faculty and staff of Edwards Elementary, and understand the dynamics of our elementary schools. My children attend the Dual Language program at Edwards Elementary, and while I am not a native Spanish speaker, I am pleased to communicate in Spanish. I believe in an inclusive, diverse, and safe district, where all learners are welcome. I will advocate on behalf of the Dual Language program, non-English speaking families, and learners of all kinds.

2. Please explain why you are interested in serving as an appointed School Board member.

I have lived in Newberg since 2010, and am committed to serving my community. My husband and I intentionally chose to raise our children in Newberg, surrounded by the library, our parks, the river, and our community. We have owned and sold a business in Newberg, served on boards in Newberg, and supported various causes throughout our time here. It would be an honor to use my professional training in education to continue to serve my community.

3. What do you believe are the most important responsibilities of a School Board member?

A School Board Member should strive to maintain and improve the systems within the district that allow students to reach their full potential. School Board members should listen to the opinions of all constituents, thoroughly research and prepare for meetings, and put the needs of students above all.

4. What do you believe are the most critical issues facing the Newberg School District and how would you contribute as a School Board member?

The most critical issue facing the school board is the current budget crisis. The School Board must pass a budget to begin the 24-25 school year. Knowing that budget cuts will definitely affect the coming school year, the School Board will need to be prepared to closely monitor the 24-25 finances, and communicate clearly and effectively with the community regarding the ongoing budget crisis. While I am not trained in finances, I will give insight into the realistic impact of budget cuts on the lives of students and educators.

5. What are the primary strengths you would bring to the position of School Board member?

I am an excellent learner- I seek to understand in all situations. I will prepare for meetings, listen attentively, and represent my Zone and school well. I will advocate for the high achievement of all learners, and seek to celebrate the incredible work done by NDPS staff daily.

6. How would you describe the ideal organizational structure of the School Board?

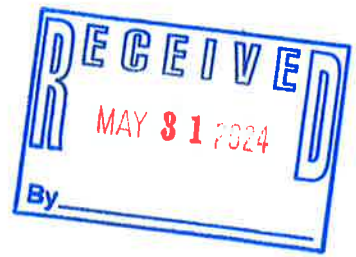
A School Board should work as a team, respectfully sharing opinions and listening to the opinions of the public. The Board should follow all laws and rules pertaining to their positions. As a new board member, I would look forward to joining a community of members committed to bettering the district for all.

7. What is your expectation of the time requirements of School Board membership?

I expect monthly board meetings to take the majority of the evening on the date of the meeting. Additional meetings should take place throughout the month, and each will require a certain amount of preparation. During budget season, more meetings are expected and will take many evenings in the Spring. With proper planning and calendar management, I am sure I can manage the time needed to commit to the Newberg Dundee School Board.

**PLEASE SEND COMPLETED APPLICATION BY:
5:00 P.M. Wednesday June 5, 2024**

**Tabitha Renne, Executive Assistant
rennet@newberg.k12.or.us
Newberg School District 29J
714 E. 6th St.
Newberg, Oregon 97132**



NEWBERG PUBLIC SCHOOLS

Newberg School District 29J
BOARD OF DIRECTORS APPLICATION
714 E. 6th Street
Newberg, Oregon 97142
(503-554-5014) (503-537-9474 fax)

Name: LUCAS MORGAN Zone Resident since: 2024
Address: 1054 S. COLLEGE ST. Home Phone #: 541-331-0013
Place of Employment: SEQUOIA CONSULTING GROUP Work Phone #:
E-Mail: lucas.morgan@sequoia.com

Number of Children Currently Attending District Schools:
Number of Children Who Graduated from Newberg High School:

Education

Please list all schools attended, degrees or diplomas earned.

High School or GED Date Received:
Associate's Degree Date Received:
Bachelor's Degree X Date Received: 2016
Master's Degree Date Received:
Doctorate Degree Date Received:

Other education not listed above:

Experience and Training (Please check the area(s) in which you have experience or training:

X Administration Financial Management Labor Relations
X Human Resources Property Management Legal
X Teaching Data and Research General Business

X Other (Please explain) I WAS ALSO A VOLUNTEER IN THE PEACE CORPS.

Community Involvement

Parent Group Member (School): _____ Years: _____

Office held, if any: _____

Advisory Group Service: _____

Community Involvement and Associations: VOLUNTEER AT HOBBIES IN THE SAND

Other: _____

Related Experience and Information

1. What do you see as your greatest possible contribution(s) to the Newberg School District Board of Directors?

I HAVE SEVERAL YEARS OF EXPERIENCE WORKING WITH EXECUTIVE AND C-SUITE TEAMS AND THUS HAVE A LOT OF PRACTICE HAVING DIFFICULT CONVERSATIONS WITH PEOPLE IN POSITIONS OF POWER.

2. Please explain why you are interested in serving as an appointed School Board member.

I BELIEVE THAT EDUCATION IS UNDENIABLY THE MOST IMPORTANT BUILDING BLOCK OF ANY SOCIETY. WHAT ARE WE DOING IF NOT INVESTING IN BOTH THE CHILDREN OF OUR COMMUNITY AS WELL AS THOSE THAT WATCH OVER THEM EVERYDAY. AS A NEWER MEMBER OF NEWBERG, I WOULD LOVE TO DO ALL THAT I CAN TO ENSURE THE SECURITY OF THIS SCHOOL SYSTEM.

3. What do you believe are the most important responsibilities of a School Board member?

I BELIEVE THE BOARD'S MOST IMPORTANT ~~RESPONSIB~~ RESPONSIBILITY IS TO CREATE POLICY THAT MAINTAINS THE FISCAL INTEGRITY OF THE DISTRICT WHILE ALWAYS PRIORITIZING THE EDUCATIONAL WELLBEING OF BOTH TEACHERS AND STUDENTS. AN INDIVIDUAL MEMBER MUST THEN CONSTANTLY MAINTAIN A SENSE OF THE ECONOMIC REALITY OF THE DISTRICT WHILE KEEPING WHAT MATTERS MOST AT THE FOREFRONT.

4. What do you believe are the most critical issues facing the Newberg School District and how would you contribute as a School Board member?

I UNDERSTAND THAT THE DISTRICT IS CURRENTLY \$10,000,000 IN DEBT AND RECENTLY HAD DISCUSSIONS (5/30) AROUND WHAT RESOURCES TO CUT. I ALSO KNOW THERE IS SOME CONTROVERSY FACED BY THE SUPERINTENDENT. AS SOMEONE NEWER BUT VERY INVESTED IN THE COMMUNITY, I THINK I COULD PROVIDE UNBIASED PERSPECTIVE ON THE ISSUES WHILE ALSO USING MY SKILLS AS A CONSULTANT TO SPEAK WITH THE RELEVANT ACTORS.

5. What are the primary strengths you would bring to the position of School Board member?

I CAN'T STRESS ENOUGH THE AMOUNT OF EXPERIENCE I HAVE HAD IN VERY TOUGH CONVERSATIONS WITH DISPARATE PARTIES / EXECUTIVE TEAMS. THROUGHOUT THESE CONVERSATIONS IT IS PARAMOUNT THAT I REMAIN PLEASANT WHILE ENSURING WE CONTINUE TO MOVE TOWARDS THE DESIRED OUTCOME. IF THERE ARE TOUGH CONVERSATIONS TO BE HAD, I'M WONDERFUL TO HAVE AROUND.

6. How would you describe the ideal organizational structure of the School Board?

I THINK YOUR CURRENT STRUCTURE SEEMS VERY REASONABLE. HAVING A BOARD MEMBER FOR EACH ZONE MAKES GOOD SENSE.

7. What is your expectation of the time requirements of School Board membership?

I EXPECT MY TIME REQUIREMENT TO BE SIGNIFICANTLY HIGHER THAN WHAT WOULD BE NEEDED OF SOMEONE MORE ESTABLISHED IN THE COMMUNITY. I WOULD NEED TO VISIT SCHOOLS, TALK WITH TEACHERS, ADMINISTRATORS, PARENT GROUPS, WHILE ATTENDING AND REVIEWING BOARD MEETINGS. I'M ASSUMING THIS COULD MEAN SEVERAL HOURS PER WEEK, IF NOT MORE.



Newberg School District 29J
BOARD OF DIRECTORS APPLICATION
714 E. 6th Street
Newberg, Oregon 97142
503-554-5041

Name: Guadalupe L Martínez Zapata Zone Resident since: 2000
Address: 211 S. River St Home Phone #: 503-537-4783
Place of Employment: Clackamas Community Colleg3 Work Phone #: 503-594-3185
E-Mail: lupem@clackamas.edu

Number of Children Currently Attending District Schools: 0
Number of Children Who Graduated from Newberg High School: 1

Education

Please list all schools attended, degrees or diplomas earned.

High School or GED	_____	Date Received: <u>1985</u>
Associate's Degree	_____	Date Received: _____
Bachelor's Degree	_____	Date Received: <u>1989</u>
Master's Degree	_____	Date Received: <u>1992</u>
Doctorate Degree	_____	Date Received: _____

Other education not listed above:

Graduate Certificate, PSU, in progress

Experience and Training (Please check the area(s) in which you have experience or training:

<input type="checkbox"/> Administration	<input checked="" type="checkbox"/> Financial Management	<input checked="" type="checkbox"/> Labor Relations
<input type="checkbox"/> Human Resources	<input type="checkbox"/> Property Management	<input type="checkbox"/> Legal
<input checked="" type="checkbox"/> Teaching	<input checked="" type="checkbox"/> Data and Research	<input type="checkbox"/> General Business
<input type="checkbox"/> Other (Please explain) _____		

Community Involvement

Parent Group Member (School): _____ NA _____ Years: _____

Office held, if any: _____

Advisory Group Service: _____

Community Involvement and Associations: Juneteenth Commemorative Celebration Planning Team, 2024

Other: Oregon State Board of Education 2018-2024; Governor's Education Committee (Racial Justice Council Committee), 2020-2024; Embold Credit Union Board of Directors, 2020-2024

Related Experience and Information

1. What do you see as your greatest possible contribution(s) to the Newberg School District Board of Directors?

I believe I am a keen and capable leader. I have substantial experience in managing departments, program development and innovation, budget management and oversight, staff management, and contributing to organization-wide leadership teams and their decision making. I have worked in the public higher education sector most of my professional life, and believe the shared mission of public education will serve me well in contributing to the required leadership functions of the NSD Board of Directors.

2. Please explain why you are interested in serving as an appointed School Board member.

I have a strong conviction to civic responsibility and public service. A community is what its citizenship makes of it. I believe this opportunity will allow me to directly contribute and serve the community by working toward a healthy and functioning school district that labors towards its mission of serving every student of the District.

3. What do you believe are the most important responsibilities of a School Board member?

I believe the most critical responsibility of a School Board is ensuring its district consistently centers each of its constituent students. This implies judicious oversight of each function of its district; being familiar with state and federal rules and consequent district policy; ensuring the employees of the district are in a healthy form; and requiring consistent and representative community engagement by the district in decisions and planning. The sum of these responsibilities, I believe, is only possible if orchestrated through a capable district leadership team.

4. What do you believe are the most critical issues facing the Newberg School District and how would you contribute as a School Board member?

From my perspective, the relationship between one facet of the district and another make all issues critical. I am a systems-oriented person and approach direction, management, and leadership in that fashion. The current budget crisis which the district faces is the imminent issue and is going to require decisive and precise actions on the part of the Board, most of which will likely be challenging and will need to continue to center the long-term objectives of the District: Serving each student in the best possible way. Each component of the district needs to be regarded holistically and strategically so that we don't proceed with a lopsided system. We cannot undo the budget issues created through mismanagement, what we have an opportunity to do is change our course.

5. What are the primary strengths you would bring to the position of School Board member?

I am an educator and have had a successful career as such, I think this will serve as an asset to the Board. I am a critical thinker. I have substantial experience with equity and inclusion theory and practice, equity and inclusion is the bloodline of our District, in my opinion. I have familiarity with instructional state standards and rules. Most importantly, I understand that a single person cannot direct a district on their own and that we must be both humble and adept at seeking solutions when the question or issue is larger than our capacity. There is always a question and issue.

6. How would you describe the ideal organizational structure of the School Board?

I believe a school board organizational structure should be a network-oriented structure, with the school board at the hub of orchestration. The school board is ultimately responsible for managing the wellness of the district, though it cannot achieve this without adequate collaborations with hired district leadership, employees (and their unions), educational agencies and other external advisory groups, vendors, community investment, and most importantly students. I am least partial to a rigidly hierarchal structure; while accountability is critical to me, I believe it can be best achieved through distributive management and organization with ethical leadership at the center.

7. What is your expectation of the time requirements of School Board membership?

Significant! I know the NDS Board has a lot of re-direction work to achieve and that this will require understanding, patience, and lots of time. Being adequately prepared for each Board meeting means investing time in understanding the content and issues on the agenda, which is the bulk of the time investment.

PLEASE SEND COMPLETED APPLICATION BY



Principal Board Presentation Form

BUILDING Newberg High School **BOARD MEMBER REP(s)** No specific reps - Nancy & Deb have attended many events and activities

PRINCIPAL Tami Erion

TOTAL ENROLLMENT 1200

TOTAL # STAFF 59 licensed, 36 classified, 2 assistant principals, 1 athletic director, 1 principal

HIGHLIGHTS :

1 New CTE Building

2 Dual Credit Opportunities

SBAC DATA :
Grades 3, 8 or 11
MATH & ELA

22-23 - Language Arts: 52.2% (State: 46.2%)
21-22 - Language Arts: 47.6%

Math: 37.5% (State: 20.4%)
21-22 - Math: 19.1%

AREA OF IMPROVEMENT :

Academics & Attendance
Climate & Culture
Post-HS Planning and Preparation

VOLUNTEER OPPORTUNITIES:

Booster Club & Performing Arts Booster Club
Athletic Events - concessions, ticketing
Career Center - guest speakers, parent volunteers
Resource Room



Principal Board Presentation Form

BUILDING CVMS **BOARD MEMBER REP(s)** _____

PRINCIPAL Andy DeBois

TOTAL ENROLLMENT 439

TOTAL # STAFF 31 Teachers 20 Supports Staff

HIGHLIGHTS :

- 1 Do Right culture: we are seeing a significant change in our student behavior and school culture since we have implemented the Do Right vision. There are three tenants attached to the Do Right message that we expect our students, staff and community to follow: 1- Do what's right, 2- Do our best 3- Treat others as we would like to be treated. I'll talk more about this during the presentation.

- 2 Communication: At CVMS, we respect the information provided by the surveys our families, staff and students take. One of the focus over the last two years has been to increase communication with our families. The more they know what we're doing at CV, the better they can partner with us. We have taken several steps to increase effective communication with our families and the survey is showing positive results.

SBAC DATA :
Grades 3, 8 or 11
MATH & ELA

Last year, all CVMS grade levels scored above the state average in math, science and English. In the spirit of improvement, we have adjusted content, increased intervention opportunities and focused our professional development opportunities around building-wide academic vocabulary. Last year's numbers had students at met/exceeding at 51% in ELA, 47% in Math and 41% in Science. This year, as the scores are trickling in, and its early, we are seeing improved scores in all three areas, especially in Math. We will, once again, be ahead of the State averages in all three subjects.

AREA OF IMPROVEMENT :

We are always looking for ways to improve. Staff and our Site Council team will be taking a look at the school and parent surveys, as well as other data, to determine what are the school's next steps. One thing I personally want work on with our staff is create more challenging and rigorous opportunities for learning that every student can access. Another goal will be to continue implementing our Do Right vision. We have had a great start and we want to continue to spread this message to our all of our stakeholders.

**VOLUNTEER
OPPORTUNITIES:**

I would like to thank our Parent Group. They are an amazing group of parents that are want to make a difference at CV. If you would like to join us, we are always looking for new members. Today we had the 8th grade field trip and our students had a great experience at Campy Yamhill. My Zone and Northwest Christian Church has been wonderful partners with us with coming in at lunch and hosting MyZone after hours. I would also like to thank Dorothy McQueen. Dorothy volunteers her time during lunches on Tuesday and Thursdays and opens up the library for students. Middle School lunchrooms can get loud and this is an alternate spot for students to hang out.

Newberg School District 29J

Code: BK
Adopted: 7/10/06
Revised/Readopted: 1/13/20
Orig. Code: 1910

Evaluation of Board Operational Procedures

The Board will plan an annual evaluation of its function as a Board. This evaluation may be broadly based on relationships and activities or may focus on a particular activity or area.

Working with the superintendent, the Board chair and a Board committee appointed by the chair may develop the evaluation plan. The Board may hire a consultant to assist with the evaluation.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

Yamhill County 2023-2024 Tax Code Rates

Taxing District	Projected Assessed Value on New Investment Levels				
	tax/\$1000	\$ 50,000	\$ 500,000	\$ 1,000,000	\$ 10,000,000
Yamhill County	2.5775	\$ 128.88	\$ 1,289	\$ 2,578	\$ 25,775
Yamhill County Extension Service	0.0449	\$ 2.25	\$ 22.45	\$ 44.90	\$ 449.00
Yamhill County Soil & Water	0.0354	\$ 1.77	\$ 17.70	\$ 35.40	\$ 354.00
S.D. 291 Newberg	6.0731	\$ 303.66	\$ 3,036.55	\$ 6,073.10	\$ 60,731.00
Willamette Regional ESD	0.2967	\$ 14.84	\$ 148.35	\$ 296.70	\$ 2,967.00
City of Newberg	2.8983	\$ 144.92	\$ 1,449.15	\$ 2,898.30	\$ 28,983.00
Tualatin Valley Fire and Rescue	1.6589	\$ 82.95	\$ 829.45	\$ 1,658.90	\$ 16,589.00
Tualatin Valley Fire and Rescue Local Option	0.45	\$ 22.50	\$ 225.00	\$ 450.00	\$ 4,500.00
Chehalem Park and Recreation	1.2262	\$ 61.31	\$ 613.10	\$ 1,226.20	\$ 12,262.00
Portland Community College	0.6388	\$ 31.94	\$ 319.40	\$ 638.80	\$ 6,388.00
	15.8998	\$ 794.99	\$ 7,949.90	\$ 15,899.80	\$ 158,998.00

Existing Newberg School District share: 38.2%

Annual Projected School Support Fees on 4th and 5th Year exemption:

Annual School Support Fee		Investment			
		\$ 50,000	\$ 500,000	\$ 1,000,000	\$ 10,000,000
	15.0%	\$ 119.25	\$ 1,192.49	\$ 2,384.97	\$ 23,849.70
	22.5%	\$ 178.87	\$ 1,788.73	\$ 3,577.46	\$ 35,774.55
	30.0%	\$ 238.50	\$ 2,384.97	\$ 4,769.94	\$ 47,699.40

Impact of Potential School Support Fees on Annual Incentive (4th and 5th Years)

Net Incentive	Gross Incentive	Annual Incentive Remaining			
		\$ 50,000	\$ 500,000	\$ 1,000,000	\$ 10,000,000
		\$ 794.99	\$ 7,949.90	\$ 15,899.80	\$ 158,998.00
	15.0%	\$ 675.74	\$ 6,757.42	\$ 13,514.83	\$ 135,148.30
	22.5%	\$ 616.12	\$ 6,161.17	\$ 12,322.35	\$ 123,223.45
	30.0%	\$ 556.49	\$ 5,564.93	\$ 11,129.86	\$ 111,298.60

Projected Overall Value of Enterprise Zone Tax abatement (not including inflation or tax rate changes):

	\$ 50,000	\$ 500,000	\$ 1,000,000	\$ 10,000,000
Standard Exemption (3 Years)	\$ 2,384.97	\$ 23,849.70	\$ 47,699.40	\$ 476,994.00
Extended Exemption (3 Years + 2 Years @ 15%)	\$ 3,736.45	\$ 37,364.53	\$ 74,729.06	\$ 747,290.60
Extended Exemption (3 Years + 2 Years @ 22.5%)	\$ 3,617.20	\$ 36,172.05	\$ 72,344.09	\$ 723,440.90
Extended Exemption (3 Years + 2 Years @ 30%)	\$ 3,497.96	\$ 34,979.56	\$ 69,959.12	\$ 699,591.20

Note: Standard Exemption (3 Years) is equivalent to 3 years of the assessed taxes.

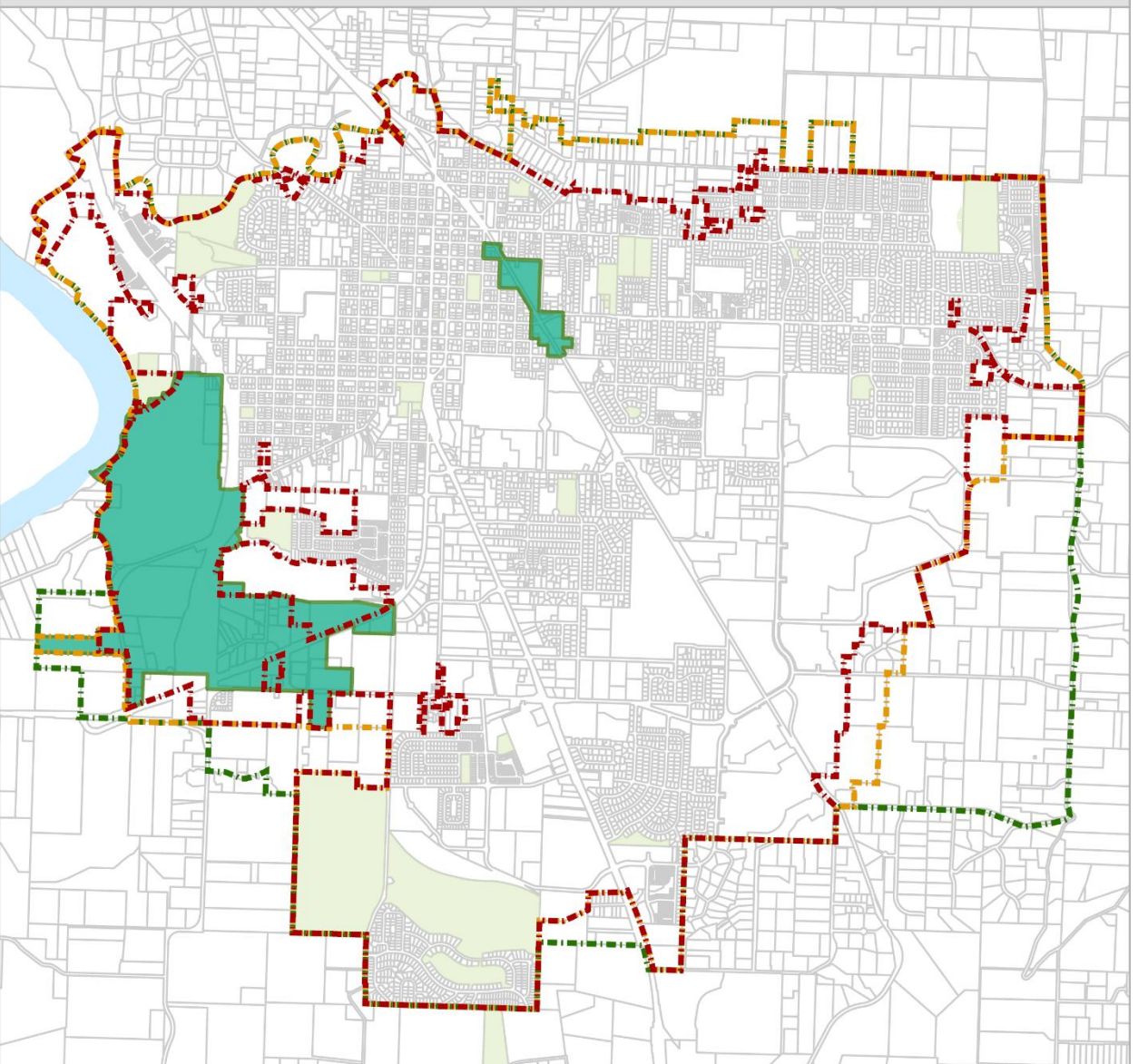
Newberg Enterprise Zone

- Enterprise Zone
- City Limit
- Urban Growth Boundary
- Urban Reserve Area
- Taxlots



IMPORTANT NOTICE TO ALL USERS:
DISCLAIMER AND LIMITATION OF LIABILITY
This information is not guaranteed to be accurate and may contain errors and omissions.
The City of Newberg provides NO WARRANTY AS TO THE MERCHANTABILITY OR FITNESS FOR THE PARTICULAR PURPOSE FOR ANY INFORMATION HEREIN. The map is created from various data sources and is subject to change without notice.
This map is intended for general planning purposes only.

Source: Business Oregon, CITY of Newberg, OR DOGAMI, ODOT
Last Updated on: January 11, 2024 by James Dingwall





Newberg School District 29J
Board Meeting Date: June 11, 2024

ITEM: National School Lunch Program – State Revenue Matching
Agreement: 3614001

PRESENTER: Stephen Phillips, Superintendent

ACTION

Accept the amount of \$13,928.75 state appropriated general purpose or undesignated revenues that must be transferred to the Non-Profit School Food Service account in order to meet the general cash assistance match for the SY 2023-24, as outlined.

RECOMMENDATION:

Move that the Newberg School District Board of Directors approve the amount of \$13,928.75 for the National School Lunch Program State Revenue Matching agreement #3614001.

Agreement: 3614001

Newberg SD 29J
Business Manager
714 E Sixth Street
Newberg, OR 97132-3406

**National School Lunch Program
State Revenue Matching
SY 2023-24 Reporting Form**

Instructions:

- Complete the information requested for the state match transfer
- Sign and date this form
- Provide documentation of the transfer of funds from General Fund to the Non-Profit School Food Service account. **Documentation needs to show exact amount of required State Match. This may require a journal entry marked "State Match Requirement"**
- Return to: ode.schoolnutrition@ode.oregon.gov Subject: State Match
- Retain a copy of this form and the supporting documentation for record keeping purposes

The amount of state appropriated general purpose or undesignated revenues that must be transferred to the Non-Profit School Food Service account in order to meet the general cash assistance match for SY 2023-24 is:

\$13,928.75

The required match was made by:

Fund Transfer from General Fund to the Non Profit Food Services Account:

Date _____ Amount _____

Signature: _____ Date: _____

Printed Name: _____

Title: _____ Phone: _____

Email Address: _____



Newberg School District 29J
Board Meeting Date: June 11, 2024

ITEM: Approval to Authorize a Certified Reduction in Force

PRESENTER: Chair Nancy Woodward

ACTION

Per Article 28 of the certified CBA the board shall notify union of potential layoffs due to budget cuts.

RECOMMENDATION:

Move that the Newberg School District Board of Directors notifies the Newberg Education Association leadership that layoffs are necessary and begin the process of reduction in force as per Article 28 of the current CBA.